CURRICULUM COMMITTEE

Minutes
April 11, 2013

The Curriculum Committee met on Wednesday, April 11, 2013 at 12:00 p.m. in the Conference Room of Building 1. Dr. Crystal Ange, Jo Linda Cooper, Dell Enecks, Ben Morris, Camille Richardson, Megan Sommers, and Terri Van Sickle were present. Bryan Van Gyzen was absent. Dell Enecks called the meeting to order and addressed the agenda as follows:

I. Old Business

    Dell Enecks welcomed Terri Van Sickle as the replacement for Carolyn Lee; members introduced themselves to Terri.

    Dr. Crystal Ange presented a proposal for "implementing a process to ensure cohesive and uniform generation of curriculum changes" for items submitted to the Curriculum Committee for approval. The objective will to be to have all faculty follow the same format and procedure. After a detailed discussion, it was noted that the third attachment should be titled C, not D; the portion that contains "diploma/certificate" for financial aid certification on Attachment A should be deleted; and space should be added between "Initials" and "Department" on Attachment A. Ben Morris made a motion to accept the Curriculum/Course Change Application Packet procedure policy with the said changes **effective upon approval of Senior Staff**. Camille Richardson seconded the motion. The motion carried. (Attachment 1)

II. New Business

    Allied Health
    Dell Enecks presented a memo from Kent Dickerson requesting modifications to the advanced placement (PN to RN) curriculum. Ben Morris made a motion to remove NUR 214 from the advanced placement curriculum **effective Fall 2013**. Camille Richardson seconded the motion. Ben Morris made a motion to give credit to PN graduates taking A.D.N. NUR 111 and NUR 117 courses **effective Fall 2013.** Camille Richardson seconded the motion. The motion carried. (Attachment 2)

    Dell Enecks presented a memo from Erica Schatz and Fashikie Smith requesting substitutions to the Medical Laboratory Technology program curriculum. Ben Morris made a motion that MAT 140/140A may be substituted for MAT 115 and that BIO 168/169 may be substituted for BIO 163 **effective Fall 2013**. Megan Sommers seconded the motion. The motion carried. (Attachment 3)

    Business and Industrial Technology
    Ben Morris presented proposed changes for CTE or Career and College Promise to add a Criminal Justice Diploma (D55180CP). The diploma has to be in compliance

with the curriculum standards, must contain a minimum of 12 semester hours from the core of the curriculum, must be approved to offer in the traditional program, must contain no course pick list courses, meaning there is no either or choice, must have system office approval before implementation, and must meet the 37 hours minimum for a diploma. Any course listed for the diploma can be taken by any high school student in the Career and College Promise program.

> Jo Linda Cooper made a motion to accept the changes in the Essential Police Operations Certificate (C55180-C1), the Basics of Criminal Justice Certificate (C55180-A), and the Corrections Certificate (C55180-B) **effective Fall 2013**. Ben Morris seconded the motion. The motion carried. (Attachment 4)

> Jo Linda Cooper made a motion to accept the new Criminal Justice diploma for Career and College Promise **effective Fall 2013**. Megan Sommers seconded the motion. The motion carried. (Attachment 5)

Ben Morris presented proposed changes to the College and Career Pathway changes due to the Code Green CIP. He stated that when a course or curriculum standard t receives statewide revision, it has to be refiled. The courses listed in each program are already in our Programs of Study Associate Degrees that have been approved by North Carolina Community College System. (Attachment 6)

> Camille Richardson made a motion to accept the Career and Promise Automotive Systems Technology Diploma (D60160CP) **effective Fall 2013**. Jo Linda Cooper seconded the motion. The motion carried.

> Jo Linda Cooper made a motion to accept the Career and College Promise Applied Electrical Principles Diploma (D40180CP) **effective Fall 2013**. Camille Richardson seconded the motion. The motion carried.

> Megan Sommers made a motion to accept the Career and College Promise Electronics Engineering Technology Certificate (C40200CP) **effective Fall 2013**. Jo Linda Cooper seconded the motion. The motion carried.

> Camille Richardson made a motion to accept the Career and College Promise Basic Machinist Diploma (D40320CP) **effective Fall 2013**. Megan Sommers seconded the motion. The motion carried.

> Megan Sommers made a motion to accept the Career and College Promise Mechanical Drafting & Design Diploma (D40320ACP) **effective Fall 2013**. Jo Linda Cooper seconded the motion. The motion carried.

Ben Morris presented proposed degree, diploma, and certificate changes to the Business curriculum. (Attachment 7)

Ben Morris made a motion that **effective Fall 2013** the Computer Information Technology AAS Degree (A25260) will require CIS 110 rather than the choice of CIS 110/111. Terri Van Sickle seconded the motion. The motion carried. Camille made a motion that **effective Fall 2013** the Computer Information Technology AAS Degree (A25260) will replace ACC 120 with CSC 134. Megan Sommers seconded the motion. The motion carried.

Terri Van Sickle made a motion that **effective Fall 2013** the Computer Programming AAS Degree (A25130) will require CIS 110 rather than the choice of CIS 110/111. Megan Sommers seconded the motion. The motion carried. Ben Morris made a motion that **effective Fall 2013** the Computer Programming AAS Degree (A25130) will replace ACC 120 with CTS 130. Camille Richardson seconded the motion. The motion carried.

Ben Morris made a motion that **effective Fall 2013** the Computer Programming Diploma (025130) will require CIS 110 rather than CIS 111, will replace CTS-220 with CTS-130, and will replace CSC 151 with SEC 110. Camille Richardson seconded the motion. The motion carried.

Ben Morris made a motion that **effective Fall 2013** the C++ Programming Certificate (C25130A) will require CIS 110 rather than CIS 111 and will replace CSC 151 with DBA 110. Megan Sommers seconded the motion. The motion carried.

Ben Morris made a motion that **effective Fall 2013** the Computer Hardware Repair & Troubleshooting Certificate (C25340A) will require CIS 110 rather than CIS 111. Terri Van Sickle seconded the motion. The motion carried.

Ben Morris made a motion that **effective Fall 2013** the Networking Support Certificate (C25340B) will require CIS 110 rather than CIS 111 and will replace NOS 120 with NOS 130 but will retain substitution. Megan Sommers seconded the motion. The motion carried.

Megan Sommers made a motion that **effective Fall 2013** the Visual: Basic Programming Certificate (C25130B) will require CIS 110 rather than CIS 111 and will replace CSC 151 with DBA 110. Terri Van Sickle seconded the motion. The motion carried.

Camille Richardson made a motion that **effective Fall 2013** the Web Development and Design Certificate (C25260) will require CIS 110 rather than CIS 111 Megan Sommers seconded the motion. The motion carried.

Dell Enecks handed out SACS information for the committee to review before the next meeting.

The meeting adjourned at 12:55 p.m.
Respectfully submitted

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Jo Linda Cooper, Secretary